

Dear Parents

Greetings from **USHA MARTIN WORLD SCHOOL, PATNA**

Given this pandemic, and in the interest of the health and safety of everyone, UMWS has started online registrations and admissions for all the interested parents seeking admissions.

- Kindly follow the link for online registrations:  
<https://forms.edugfix.com/ushamws/home>

Steps for online registration are as follows:

1. Click on **Fill online form: Apply Online** (after opening the link provided)
  2. Fill all the details mentioned in online registration form as per the criteria given
  3. Prospectus & Registration fee will automatically pop up after selection of **class applying for** section at the bottom of the form
  4. Click on **Submit** button
  5. Application ID will be created and click on **Make Payment**
  6. Payment Summary page will open wherein provide Email id & Mobile number for receiving **OTP**
  7. Enter the OTP received over Email as well as through SMS on mobile number given (Note: both OTPs are different)
  8. Payment Gateway page will open wherein you can choose the desired mode of payment and click on **Pay Now**
  9. You will receive email confirmation for payment
- After filling the registration form mail us a screenshot of payment details on [jitendraray@patna.umschools.edu.in](mailto:jitendraray@patna.umschools.edu.in) / [shreykrishna@patna.umschools.edu.in](mailto:shreykrishna@patna.umschools.edu.in)
  - Parents those who are interested in admissions will first finish the registration formality & revert back on [shreykrishna@patna.umschools.edu.in](mailto:shreykrishna@patna.umschools.edu.in) / [wreathdwyer@patna.umschools.edu.in](mailto:wreathdwyer@patna.umschools.edu.in) with screen shot of registration form and payment details.
  - Once the documents are verified, the school will provide school's bank account details for transferring the final admission amount.

We look forward for your corporation for the safety and health of everyone, while the environment restores itself.

For any queries further kindly mail us on [enquiries@patna.umschools.edu.in](mailto:enquiries@patna.umschools.edu.in) or reach us at 7781010480 / 9631418060 / 9334537944

**Regards**  
**Team UMWS**